

Name of post	Number of posts	Classification	Pay Level in the Pay Matrix	Whether Selection post/Non Selection post	Age limits for Direct Recruits
(1)	(2)	(3)	(4)	(5)	(6)
Assistant Director (OL)	1* (2018) *Subject to variation dependent on workload.	General Central Service: Group A, Non-Ministerial, Gazetted	Level-10 in the pay matrix of `56100-177500)	Selection	35 years (Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government.)

Educational and other Qualification required for direct recruits	Whether and educational qualification prescribed for direct recruitment will apply in the case of promotes	Period of Probation , if any	Method of Recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
(7)	(8)	(9)	(10)
Essential: Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; Or Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; Or Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and No 1 year for DRs and Promotees. English as a compulsory or elective subject or as the medium of examination at the degree level; Or Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a	No	One year for DRs and Promotees.	By promotion, failing which by deputation, failing both by direct recruitment

<p>compulsory or elective subject or as a medium of a examination at the degree level;</p> <p>Or</p> <p>Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level.</p> <p>(ii) Three years experience of using/applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central/State Governments/Autonomous Body/Statutory Organizations/PSUs/Universities or recognized research or educational institutions.</p> <p>Or</p> <p>Three years' experience of teaching in Hindi and English or research in Hindi or English under Central/State Governments/Autonomous Body/Statutory Organizations/PSUs/universities or recognized research or educational institutions.</p> <p>Note 1:Qualifications are relaxable at the discretion of the UPSC, for the reasons to be recorded in writing, in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualification(s) regarding experience is relaxable at the discretion of the UPSC, for the reasons to be recorded in writing, in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage, UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p> <p>Desirable:</p> <p>Studied one of the languages other than Hindi included in the 8th schedule of the Constitution at 10th level from a recognized Board</p>			
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In case of recruitment by Prom/Dep./abs. grades from which prom/dep./abs to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which UPSC to be consulted in making recruitment.
(11)	(12)	(13)
<p>Promotion: Junior Translator in level 6 in the pay matrix with eight years regular service in the grade and have successfully completed the three months of training in translation from the Central Translation Bureau, New Delhi.</p> <p>Note 1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p>Note 2: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the Pay Commission.</p> <p>Deputation: Officers from the Central/State Governments/UTs: (a)(i) holding analogous posts on regular basis in the parent cadre/department; or (ii) with 3 years' service in the grade rendered after appointment thereto on a regular basis in posts in level 7 of the pay matrix; and (b) Possessing the educational qualifications and experience prescribed for direct recruits under column 7.</p> <p>Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists</p>	<p>Group A Departmental Promotion Committee consisting of:</p> <p>(1) Chairman or Member of the UPSC - Chairman</p> <p>(2) Director, National Atlas & Thematic Mapping Organisation - Member</p> <p>(3) Joint Secretary concerned, Department of Science and Technology - Member</p> <p>(4) Director/ Deputy Secretary concerned, Department of Science and Technology - Member</p> <p>Group A Departmental Confirmation Committee consisting of:</p> <p>1) Director, National Atlas and Thematic Mapping Organisation - Chairman</p> <p>(2) Joint Secretary concerned, Department of Science and Technology - Member</p> <p>(3) Director/Deputy Secretary concerned, Department of Science and</p>	<p>Consultation with UPSC necessary for appointment to the post on each occasion.</p>

<p>shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: Period of deputation including the period of deputation in another excadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p>Note 3: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>	<p>Technology - Member</p>	
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