



सत्यमेव जयते

Government of India

NATIONAL ATLAS & THEMATIC MAPPING ORGANISATION

Department of Science & Technology
C.G.O. Complex (7th Floor), DF Block,
Salt Lake City, Kolkata - 700 064

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No. 1-1/2020-Dir.

Dated: March 23, 2020

OFFICE MEMORANDUM

In response to DOP&T O.M. No.11013/9/2014-Estt-(A-III) dated 22nd March, 2020 and keeping in view the pandemic condition for the spread of COVID-19, it has been decided that the Office should function with skeletal staff from 23rd March until 31st March, 2020.

Accordingly, it has been decided that this Office will remain open with the following officials along with the undersigned to clear all the urgent issues:-

1. Shri Sajikrishnan K., Research Officer & Head of Office
2. Mrs. Debjani Goswami, Scientific Officer & DDO
3. Shri Tushar Kanti Banerjee, Private Secretary (Acting)
4. Shri Suman Ghosh, Accountant
5. Shri P. K. Padhi, Head Clerk
6. Shri Sanjeev Chandra, LDC

The date to attend the Office by above officials has been decided as 26/03/2020. Subsequent dates will be intimated to officials accordingly. The remaining officials of this Organisation are directed to follow further notice in this regard.

Tapati Banerjee 23.03.2020
(**Tapati Banerjee**)
Director

Distribution:

1. The officials named above.
2. The Director (SMP), Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi - 110 016 (for kind information)
3. The Sr. Accounts Officer, RPAO-II(SOI & NATMO), 15, Wood Street, Kolkata-16
4. All the Coordinators (for information and circulation)
5. Private Secretary
6. File